



HUMAN RESOURCE SERVICES DIVISION

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Carol M. Mignone, Associate Superintendent, Human Resource Services

Date: September 13, 2007

To: All SEIU Employees

From: Carol Mignone Stephen 
Associate Superintendent, Human Resource Services

Subject: Reminder—Catastrophic Leave Processes and Procedures

This letter is sent as a reminder of the process and procedure for Catastrophic Leave for all Service Employees International Union (SEIU) members.

As part of the 2005-06 school year negotiations agreement, a Catastrophic Leave process was agreed by both the District and SEIU in an effort to assist employees who are suffering from a catastrophic illness or injury. The effective date that began the Catastrophic Leave process was on July 1, 2006.

The attached document provides information regarding this program. The

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

6. The Associate Superintendent, Human Resources or designee and the Staff Manager, SEIU or designee will develop the form to be used by unit members to contribute to and apply for use of the Bank.

7. The Associate Superintendent, Human Resources or designee and

4. Upon an approval by CalPERS of retirement disability payments, the unit member's eligibility for withdrawal of days from the Bank shall cease.

E The provisions of this section which relate to the application process