REQUEST FOR STATEMENT OF

QUALIFICATIONS

FOR

EXPANDED LEARNING

PROGRAMS

Request for Statement of Qualifications Issued: February 21, 2017

Deadline for Submittal of Statement of Qualifications: March 22, 2017

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Request for Statement of Qualifications for Expanded Learning Programs

I. INTRODUCTION

The Sacramento City Unified School District ("SCUSD") is seeking statements of qualifications from firms who can provide Expanding Learning Programs at our school sites. Through this RFQ process, SCUSD intends to select one or more qualified firms based on criteria outlined in the RFQ. Qualified firms will then undergo a second selection process at a school site where selection of firm will be determined by proposals and an interview panel.

Expanded Learning Programs provide an opportunity to merge school reform strategies with community resources. The goal is to support local efforts to improve assistance to students and broaden the base of support for education in a safe, constructive environment. It is the intent of the program legislation to encourage schools and school districts to provide safe and educationally enriching alternatives for children and youth during non-school hours. The program supports high quality before and after school education and enrichment programs.

The SCUSD Expanded Learning Programs involve collaboration among parents, youth, representatives

III. ELIGIBLE AGENCIES

Agencies must be community-based organizations (CBOs) or other public or private entities and must have experience in serving students who attend schools with a high concentration of economically disadvantaged students. A Statement of Qualifications may have many partners/collaborators but must have one lead agency as the applicant.

IV. AWARD AMOUNTS AND DURATION

Time Period:
Service agreements will be an initial award for one year with the ability to secure funding for an

VI.   <u>**PROGRAM ELEMENTS**</u>

Eligible organizations that receive an award may use the funds to carry out expanded learning activities that advance student achievement and that can be tracked and evaluated. Agencies are encouraged to address as many of these components as possible in their Statement of Qualifications narrative. There are a number of components to a high-quality expanded learning program. These include but are not limited to:

Linkages between school-day and after-school personnel

High academic standards

Remedial education activities and academic enrichment learning programs, including providing additional assistance to students to allow the students to improve their academic performance

Mathematics and science education activities

Visual and performing arts education activities

Service Learning programs

Tutoring services (including those provided by senior citizen volunteers and mentoring programs)

Programs that provide Expanded Learning

1. **Need for Program:** 10 points (1 page)

   Describe how the proposed programs unique features will address the needs of SCUSD students and their families and how the programs are expected to improve student learning, including learning in core academic areas such as reading/language arts, mathematics or science.

2. **Program Design:** 30 points Total (2-3 pages)

   Program Description (15 points)
   a. Please describe how the program will be mission aligned with SCUSD Expanded Learning priorities.
   b. Describe the range and type of programs that will be offered.
   c. Describe how your program proposes to attract youth and their families. Also explain how you will maintain student enrollment throughout the school year (180 days). Specifically describe your strategy to retain 85% or better of average daily attendance at a single site. How will program schedules and offerings be designed to encourage and support regular participation among students?
   d. Please describe the organizational structure that will support the Expanded Learning Program and specifically the program manager/ site director position.
   e. Describe how parent and youth feedback will be included in the ongoing development of the program.

   Elements of High-Quality Programming (15 points)

   Describe how the elements below will be addressed and incorporated into the Program Design.

   a. **Linkages to the School Day:** Describe the ways in which the program will be connected to the regular school day (e.g. shared staff, space, training, policies, curriculum, leadership support, instructional methods, etc.) and how the program will remain balanced.

   b. **High-Quality Staf** &s BT1 0 0 1 BT/uEMC 49ra)ф8(p)]TꞮETBT1 0g 1 ꞙ. n1 BT

c. **Professional Development**: Describe the types of professional development you offer, how often, when and to whom. Consider: orientation, youth development, fostering positive behavior, regularly sch

Do not add any other type of cover or title sheet, and do not use any transmittal letter. It is important that the cover page show the specific information requested, including agency address and other details listed. The cover page shall be dated and signed (in blue ink) by the person authorized to enter into contracts on behalf of the bidder.

The following will not be counted in the Narrative 10 page limit: Cover Page, or any required appendices, as specified in the RFQ.

The agency may not substitute additional attachments or information beyond those specified in the RFQ for the purpose of extending their narrative response. Any material exceeding the narrative limit will not be considered in rating the Statement of Qualifications. Agencies shall not include brochures or other promotional material with their Statement of Qualifications. Do not include test scores or hard copies of surveys. A brief summary of this type of information and/or data can be included in the appropriate narrative secit wildief summary ofydief summaryifi9, ayifi9, a.58 (pose)3(o)-9(f e)7(x)-9(whi(n)-9 is b)3(spe-ion)J

Appendix B: Assurances to Meet Requirements SCUSD Expanded Learning Programs

The agency will comply and work collaboratively with SCUSD to uphold certified assurances.

CERTIFIED ASSURANCES
Program Elements
The program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following subject areas: language arts, mathematics, history and social science, science, and computer training.
The program will have an educational enrichment element that may include, but is not limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities. Such activities might involve the arts, music, physical activity, health promotion, general recreation, technology, career awareness, and activities to support positive youth development.
The program will provide a safe physical and emotional environment and opportunities for relationship

PROGRAM GOALS

Listed below are the five (5) required program goals that MUST be reported on throughout the project. You may add others if you choose. Once added they must be reported on for the duration of the project.

Data sources are what you will use (tests, grades, etc.) that are **statistical & measurable** to show outcomes/change. Use only data sources for which you will have results that can be compared within grant reporting timeframe.

Program Goals:

1. To improve the academic performance in reading /language arts and math of students who are low performing/ failing or at high risk of failure

2. To improve the health and wellness of youth who participate in the Expanded Learning Program. *This might include but not be limited to: nutrition, physical fitness, social-emotional development/asset building, bullying and harassment prevention, safety issues (fire, bike, water, home alone, dating, car, etc.), and/or substance abuse prevention, etc.*

3. To enhance a student's enrichment opportunities by providing a broad array of age-appropriate, student-driven, high interest learning opportunities. *This might include but not be limited to:* visual and performing arts (art, music, dance, theatre, performances, and exhibits), cultural/multi-cultural activities, financial literacy or career planning and college exploration, and service learning, etc.

4. To provide information, educational resources, and activities to families, that will enhance youth and adult learning.

Sustainability Goal:

to:

Appendix D: