

Sacramento
City Unified

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SUBJECT:

2017-18 NO. BS-13

TO:

K-12 Principals, Office Managers and
Attendance Clerks

DATE:

August 18, 2017

PREPARED BY:

GI

DEPARTMENT:

REVIEWED BY:

APPROVED:

In order to meet strict attendance reporting deadlines with the California Department of Education, the last day to update monthly attendance in Infinite Campus is **two weeks after the end of each school**

