



**Sacramento  
City Unified**

**School District**

**SUBJECT:**

**2015-16 NO. BS-40**

**TO:**

Attendance Clerks

**DATE:**

**PREPARED BY:** M

**DEPARTMENT:**

**REVIEWED BY:**

**APPROVED:**

Chief Business Officer

In order to meet strict attendance reporting deadlines with the California Department of Education, the last day to update monthly attendance in Infinite Campus is **two weeks after the end of each school**

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
STUDENT ATTENDANCE SERVICES**

**ATTENDANCE AND ENROLLMENT CALENDAR**

**TRADITIONAL  
2015-2016**

<b>SCHOOL MONTH</b>	<b>NUMBER OF TEACHING DAYS</b>	<b>DATE SCHOOL MONTH BEGINS</b>	<b>DATE SCHOOL MONTH ENDS</b>	<b>LAST DAY TO UPDATE MONTHLY ATTENDANCE IN INFINITE CAMPUS</b>	<b>LAST DAY TO UPDATE MONTHLY ATTENDANCE IN INFINITE CAMPUS FOR CAPITAL CITY &amp; THE MET ONLY</b>
1	16	SEPT 3	SEPT 25	OCT 09	OCT 16
2	20	SEP 28	OCT 23	NOV 06	NOV 13
3	19	OCT 26	NOV 20	DEC 04	DEC 11
4	15	NOV 23	DEC 18	JAN 08	JAN 15
P-1	70				
5	14	DEC 28	JAN 22	FEB 05	FEB 12
6	18	JAN 25	FEB 19	MAR 04	MAR 11
7	20	FEB 22	MAR 18	APR 01	APR 8
P-2	122				
8	20	MAR 23	APR 17	MAY 06	MAY 13
9	20	APR 25	MAY 20	JUN 03	JUN 10
10	18	MAY 23	JUN 16	JUN 24	JUN 24
<b>Annual</b>	<b>180</b>				