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Estimate
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Approve

Board of Educa

Capital Asset Mana

Civic Permit Policy R

June 14, 2012

I. Overview/History

Board Policy 1330 gc
on November 16, 19
facilities and ground
schedule. Oversight
resulted in inconsiste

II. Driving Governan

Education Code 3813

III. Budget:

The proposed fee st
New classifications a
will decrease. The u
the District.

During the 2010-11
Civic Permit Fees.
$181,914 represent
cost was $90,001 re
our actual cost was
custodial fee rate ar
facility usage versus
manually recreate ea

Application Fee
Custodial Fee
Facility Fee
Total

**The facility fee ex
as the ex

IV. Goals

To provi
costs and

Board
Capital A
Civic Per
June 14,

Options	**Proposed Classificatio**
Option 1	All Youth Spo in Class B (50 of Class C – Direct Cost)
Option 2	All Youth Spo Class CATj/TT31Tf.538110TD0.0037TjETq1i223.6547.075722T4.64reWnBT/TT41Tf11.97730
Option 3 All Youth Sports in Class B Phased-In fees ending at 75% discount of Class C – Direct Cost	9(C
	8(C
	7 C

	90 C
***Option 4** All Youth Sports in Class B Phased-In fees ending at 50% discount of Class C – Direct Cost	75 C
	50 C

***Option 4 is Optio

For some facilities, tl
from current fees. C
approval of the new

Restroom Access

In our continuing eff
but also to help pres
developed a Restroo
school has been desi

Category I: Schoo
restrooms would

Community grou

Option A – sc
location; com
all charges as
Option B – sc
required to p
then clean/re

Category II: Scho
access to the cor

Additional time r
requires additior

VII. Next Steps:

- **x** A
- x E
- x C
- x U
- x R

Current	Proposed
Board Policy **BP 1330 – Use of School Facilities** The Governing Board recognizes that district facilities are a community resource whose primary purpose is to be used for school programs and activities. The Board authorizes the use of school facilities by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities. Vision We envision strong and vibrant neighborhoods making use of and bringing physical, financial, and human resources to our community's schools to help our students and all community members learn, recreate, and receive needed support services. We envision schools as safe, clean, and welcoming full-service neighborhood service centers addressing community concerns in a welcoming, positive and safe environment by supporting: Parent and community involvement and commitment Sharing and coordination of community resources, including the school's computers and other technology, to serve the needs and interests of local citizens from pre-school through senior citizens Health, educational, cultural, and recreational opportunities to meet the needs and interests of the communities they serve A wide range of neighborhood activities Use by a diverse population of community members	**Board Policy** **BP 1330 – Use of School Facilities** The Governing Board recognizes that district facilities and grounds are a community resource whose primary purpose is to be used for school programs and activities. The Board authorizes the use of school facilities by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities.

Current	Proposed
Administrative Regulation **Use Of School Facilities** **AR 1330** **Community Relations** The priority of use for	

Current	Proposed
	CLASSIFICATION “B” - Discounted Activities of non-profit organization residing in the District whose primary focus is the promotion of youth sports groups having a residency requirement, local senior citizen groups and local homeowners associations. The net receipts of admission fees, membership fees or donations collected by these groups must be expended for the welfare of the pupils of the District.

CLASSIFICATION II

Non-Profit Groups: Fees are to offset costs for supplies, utilities, custodial services, services of any other district employees and salaries paid school district employees necessitated by the organization's use of school facilities and grounds of the district. The following examples of users that fall into the Classification II fee category (but not limited

Current	Proposed
Application for Use of Facilities The Superintendent or designee shall maintain application procedures and regulations for the use of school facilities which: (Education Code 40042) 1. Encourage and assist groups desiring to use school facilities for approved activities. 2. Preserve order in school buildings and on school grounds, and protect school facilities. If necessary, a person may be designated to supervise this task. 3. Ensure that the use of facilities or grounds is not inconsistent with the use of the school facilities or grounds for school purposes and does not interfere with the regular conduct of school work. Any persons applying for the use of school property on behalf of any society, group, organization shall present written authorization from the group to make the application. PersonTT41Tf.2150TD-0052Tc(the)Tj/TT11Tf1.340TD0Tc0003Tj/TT41Tf.2150TD-0109Tn.	

Current	Proposed
Restrictions School facilities shall not be used for any of the following activities: 1. Any use by an individual or group for the commission of any crime or any act prohibited by law. 2. Any use of school facilities or grounds which is inconsistent with their use for school purposes or which interferes with the regular conduct of school or school work. 3. Any use which is discriminatory in the legal sense. (cf. 0410 - Nondiscrimination in District Programs and Activities) 4. Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances on school h(/TT41Tf.2150T	anh (District)Tj/TT11Tf2.8495 Tj/TT41

Current	Proposed
Application for Use of Facilities The Superintendent or designee shall maintain application procedures and regulations for the use of school facilities which: (Education Code 38133) 1. Encourage and assist groups desiring to use school facilities for approved activities. 2. Preserve order in school buildings and on school grounds, and protect school facilities. If necessary, a person may be designated to supervise this task. 3. Ensure that the use of facilities or [illegible]350TD0Tc0003Tj/TT41Tf.2125c-a(e03>N.641Tf.220Tc0120TD-0073Tc(of)Tj/TT11Tf441coTf441.846T5846tf4	

Current	Proposed
Room Use Fees	
Rooms	

Current					Proposed
Serna Center – Community Room	Hourly		$64.00	$151.00	

Fees for Services				
Wages	**Rate**	**Class I**	**Class II**	**Class III**
Custodial – Regular Hours	Hour	N/A	$17.76	$17.76
Custodial – Overtime Hours	Hour	$26.64	$26.64	$26.64
Custodial – Holiday	Hour	$53.26	$53.26	$53.26
Food Service	Hour	$53.26	N/A	N/A
Application Processing Fee	Per Application	$5.00	$5.00	$5.00

Option 1

Facility Use Fees FY 12/13					
Type of Space	Rate	Class "A"	Class "B"	Class "C"	Class "D"
Classroom	Hourly		$8	$16	$20
Library (ES)	Hourly		$10	$20	$25
Library (MS)	Hourly		$15	$30	$37

Serna Community Room (per) (Michigan Room, Minnesota Room)	Hourly		$5	$10	$12

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Service Fees FY 12/13					
Wages	Rate	Class "A"	Class "B"	Class "C"	Class "D"
Custodial Services	Hourly				

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