

BOARD OF EDUCATION October 14, 2020

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Trustee Area 7

Via E-Mail: [dfisher@saccityta.com](mailto:dfisher@saccityta.com)

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David Fisher, President  
Sacramento City Teachers Association  
5300 Elvas Avenue  
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Michael Minnick  
2<sup>nd</sup> Vice President  
Trustee Area 4

Re: In-Person Assessments for Students with Disabilities

Lisa Murawski  
Trustee Area 1

Dear Mr. Fisher:

Leticia Garcia  
Trustee Area 2

As you know, on September 29, 2020, Sacramento County moved from the Purple (Widespread) Tier on the California Blueprint for a Safer Economy to the Red (Substantial) Tier. As our ~~team~~ discussed during negotiations ~~with~~ this change in our County tier level, the District intends to ~~start~~ the in-person assessment process for IDEA required assessments for our students with disabilities. ~~Our~~ District currently has over 6,800 students with individualized education plans (IEPs) of those students is required to receive specific services from the District consistent with their IEPs to ensure that their needs are met and that they have equal access to educational opportunities within our District and the opportunity to achieve educational benefit appropriate in light of their individual circumstances.

Mai Vang  
Trustee Area 5

Darrel Woo  
Trustee Area 6

Isa Sheikh  
Student Board Member

To ensure that we are meeting the needs of all of our students with disabilities, we are required to conduct assessments ~~in~~ areas of suspected disability upon initial suspicion

Must LEAs continue to conduct special education assessments while providing distance learning?

Yes. The U.S. Department of Education (USDOE) has not waived the requirement for LEAs to conduct a full and individual initial evaluation for a student suspected of having

may know, these safety protocols are similar to those being used by other school districts in the region.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT'S  
PROPOSED MEMORANDUM OF UNDERSTANDING

Between

Sacramento City Unified School District

&

Sacramento City Teachers Association

MOU- COVID-19 In-Person Assessments

October 14, 2020

Proposal

This Memorandum of Understanding (MOU) is between the Sacramento City Unified School District (District) and the Sacramento City Teachers Association (SCTA), collectively "the Parties," regarding conducting person student assessments while the District is in a distance learning model.

1. Special Education assessments are required by law and state guidance. Beginning November 2, 2020, District employees will begin conducting person assessments as follows and consistent with the safety protocol set forth in Addendum A:

## ADDENDUM A

### GUIDELINES FOR IN -PERSON STUDENT ASSESSMENTS

These guidelines are intended for conducting essential in-person, 1 to 1 assessments of students for any of the following purposes: ELPAC, assessments of students for special education services, vision and hearing screenings

#### General Guidelines:

- Perform all tasks virtually that can be done so effectively
- Keep face-to-face time as brief as possible

#### Appointments:

- A designated staff person will organize and coordinate appointments
- Schedule appointment with parent/guardian keeping the following in mind:
  - Avoid distance learning times whenever possible
  - Schedule as close to student meal distribution times as possible
  - Stagger appointments to facilitated physical distancing

#### Outside Space Use:

- Provide assessments outdoors, if possible, taking into consideration weather and privacy

#### Room Use:

- Use a larger room whenever possible, preferably with windows
- Keep door

Assessment Tools:

- Employ alternative tools or technologies to facilitate social distancing as appropriate to the discipline. Examples include: alternate testing modalities that are quicker or do not require close contact; separate testing materials to eliminate cross contamination; SmartBoard instead of laptop.

Cleaning and Disinfecting:

## Symptom Check Screening Document

Student Name:

Parent/Guardian:

Date: