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**CASH CALENDAR FOR YEAR END (ACC-P045)**  
Sacramento City Unified School District

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**1.0 SCOPE:**

- 1.1 This procedure discusses the process that is used to set the cash calendar at the close of the district's fiscal year-end for Sacramento City Unified School District.

**The online version of this procedure is official. Therefore, all printed versions of this document**

**2.0 RESPONSIBILITY:**

- 2.1 Fiscal Analyst

**3.0 APPROVAL AUTHORITY:**

Approved signature on file

- 3.1 General Accounting Supervisor

**4.0 DEFINITIONS:**

- 4.1 County Treasury