



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1e

Meeting Date : August 2, 2018

Subject : Approve West Campus High School Field Trip to Reno, Nevada

- Information Item Only
- Approval on Consent Agenda
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division : Academic Office

Recommendation : Approve West Campus High School Field Trip to Reno, Nevada August 6-8, 2018.

Background/Rationale : On August 6, 2018 a group of 36 students, two parent chaperones and two teacher/staff chaperones from West Campus High School will travel via rental vehicles and personal vehicles to University of Nevada, Reno in Reno, NV to attend an ASB Retreat. Students will learn teamwork and plan important events to support the West Campus student community.

Financial Considerations : No cost to the district.

LCAP Goal(s) : College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation : N/A

Submitted by: Iris Taylor, Chief Academic Officer

Chad Sweitzer, Instructional Assistant Superintendent

Approved by : Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
A SEPARATE FORM FOR EACH

Parent Permission Form is required for each student field trip. Complete this form and return it to the Field Trip Office.

[REDACTED]

Teacher's **Kel Moore** **62** Telephone

Field Trip **Universi of Nevada Reno**

Forward directly to Field Trip Office / Forward to this office (university trips) / Out of town (beyond 60 mile radius)

[REDACTED]

7-11-18

Date **7-17-18**

[REDACTED]

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name **West Campus High School**

Teacher's Name Kelly Moore Room # 62 Telephone # 916-549-3605

Field Trip Destination **University of Nevada, Reno**

Reason for travel **ASB Retreat: Team Building, training by schools controller, plan and organize freshman orientation**

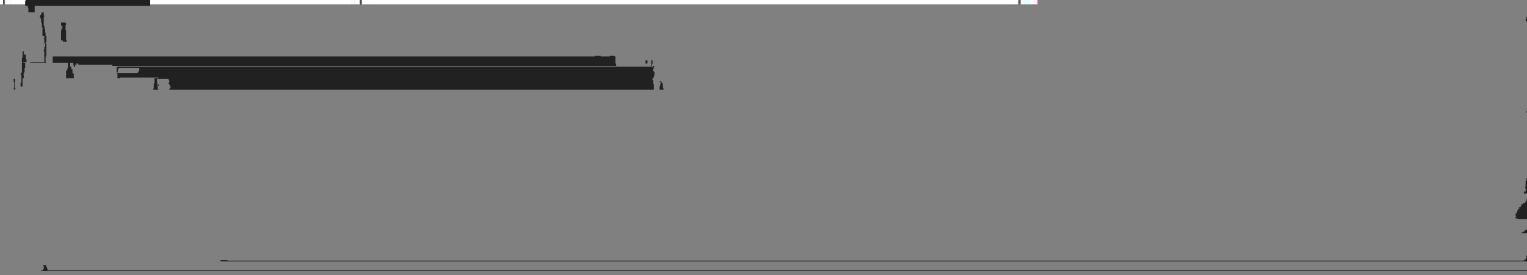
List travel activities, water activities or high risk activities (examples: rafting, snorkeling)

7, 23, 18

TRAVEL REQUEST FORM (ACC-F014)

CLATSOP COUNTY SCHOOL DISTRICT

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Request to Attend:

Purpose for Attending:

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

Conference/Workshop

Professional Development

Business Meeting

Continued Education Credits Earned

REQ

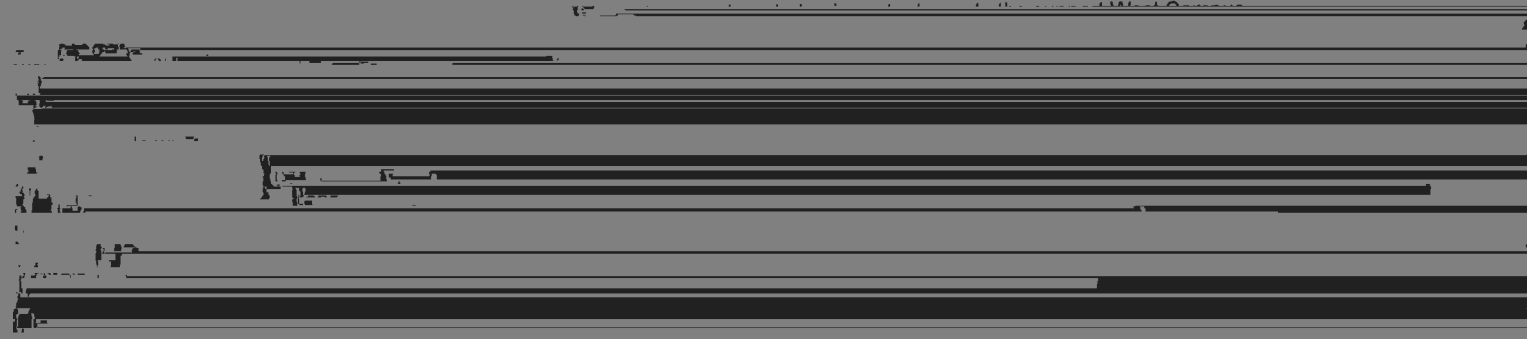
School/Department West Campus ASB

Date 7-10-18

Date(s) of Event August 6-8, 2018

Location University of Nevada, Reno

Event Title (attach brochure) ASB Retreat



7/23/18

Cost

\$ 0.00

