



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item # _____

Meeting Date : August 1, 2013

Subject: Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Administrative Services

Recommendation: Receive business and financial information.

Background/Rationale:

- x Purchase Order Board Report for the Period of June 15, 2013 through July 14, 201
- x Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111 for the

1a. Executive Summary
2. Report on Contracts within the Expenditure Limitations Specified in Section PCC 20111
Period May 1, 2013 through June 30, 2013

Estimated Time: N/A

Submitted by: Ken A. Forrest, Chief Business Officer

Approved by: 'U 7HUHVD &XPPLQJV &KLHI \$FFRXQW DELOLW\ 2IILFHU





III. BUDGET:

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Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|--------------|-------------|-------------|----------|------|-------------------|
|--------------|-------------|-------------|----------|------|-------------------|

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|-----------|--------------------------------|--|-------------------------------|------|----------------|
| B14-00023 | CULVER ARMATURE AND MOTOR SERV | 021777 REPLACEMENT PARTS FOR CAFETERIA EQUIPMENT | NUTRITION SERVICES DEPARTMENT | 13 | 1,500.00 |
| B14-00024 | REFRIGERATION SUPPLIES | 072650 REPLACEMENT | NUTRITION SERVICES | 13 | 2,000.00 |

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|-----------|----------------------|---|-------------------------------|----|----------|
| B14-00025 | AIRGAS | EQUIPMENT 002045 REPLACEMENT PARTS FOR CAFETERIA EQUIPMENT | NUTRITION SERVICES DEPARTMENT | 13 | 200.00 |
| B14-00026 | STANDARD ARRANGEMENT | 000000 REPLACEMENT | NUTRITION SERVICES | 13 | 2,000.00 |

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|--------------|-------------------|------------------------|------------|------|-------------------|
| B14-00044 | CAPITAL RUBBER CO | CAPITAL RUBBER COMPANY | FACILITIES | 01 | 500.00 |

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|-----------|-------------------------------|---------------------------------|---------------------------|----|----------|
| B14-00045 | HOME DEPOT CREDIT SERVICES | MATERIALS FOR THE LABOR SHOP | FACILITIES MAINTENANCE | 01 | 1,000.00 |
|-----------|-------------------------------|---------------------------------|---------------------------|----|----------|

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|-----------|----------------------------|--|---|------|----------------|
| B14-00069 | BRINKS ARMORED CAR SERVICE | BRINKS PICK UP | ADULT EDUCATION/SKILL CTR. | 11 | 3,200.00 |
| B14-00070 | STAY SAFE SHRED INC | STUDENT RECORDS DESTRUCTION | SPECIAL EDUCATION DEPARTMENT | 01 | 1,500.00 |
| B14-00071 | AT&T | TRANSITION PROGRAM PHONE (DUPLEX) | SPECIAL EDUCATION DEPARTMENT | 01 | 1,400.00 |
| B14-00072 | PITNEY BOWES | POSTAGE METER/SUPPLIES | SPECIAL EDUCATION DEPARTMENT | 01 | 2,000.00 |
| B14-00073 | RALEY'S | SEVERE STUDENT HEALTH SUPPLIES | DEPARTMENT SPECIAL EDUCATION DEPARTMENT | 01 | 1,200.00 |
| B14-00074 | GARCIA SHEETMETAL CORP | MATERIALS AS NEEDED FOR CARPENTRY SHOP | FACILITIES MAINTENANCE | 01 | 3,500.00 |
| B14-00075 | METRO ELECTRONICS | MATERIALS AS NEEDED FOR ELECTRONICS SHOP | FACILITIES MAINTENANCE | 01 | 2,000.00 |

Includes 06/15/2013 - 07/14/2013

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1,000.00

1,000.00

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
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| | CRE DIT DEPT | AGGREGATES-LABOR SHOP SUPPLIES | MAINTENANCE | | |
| B14-00141 | VALLEY TRUCK & TRACTOR | VALLEY TRUCK & TRACTOR | FACILITIES | 01 | 1,000.00 |

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|-----------|---------------------------------|---------------------------------|------------------------|----|------------|
| B14-00142 | RESERVE ACCOUNT PITNEY BOWES | RESERVE ACCOUNT/PITNEY BOWES | PURCHASING SERVICES | 01 | 200,000.00 |
| B14-00143 | DAILY JOURNAL CO INC | DAILY JOURNAL FOR BID | PURCHASING | 01 | 7,000.00 |

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|-----------|----------------------------------|--|----------------------------------|----|----------|
| B14-00163 | SYSCO FOOD SVCS OF SACRAMENTO | 122594 SYSCO SACRAMENTO MISC FOOD FOR SUMMER | NUTRITION SERVICES DEPARTMENT | 13 | 5,000.00 |
| B14-00164 | SYSCO FOOD SVCS OF | 122594 SYSCO | NUTRITION SERVICES | 13 | 1,000.00 |

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| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
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| 001510010 | 07/1/2010 | TRANSPORTATION REGIONAL | CLASKEY ADULT | 11 | 5,000.00 |
|-----------|-----------|-------------------------|---------------|----|----------|

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|-------------------------|---------------|----|----------|
| TRANSPORTATION REGIONAL | CLASKEY ADULT | 11 | 5,000.00 |
|-------------------------|---------------|----|----------|

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| CHB14-00015 | U S BANK/SCUSD | OFFICE DEPOT - OFFICE SUPPLIES | GOLDEN EMPIRE ELEMENTARY | 01 | 1,000.00 |
| CHB14-00016 | U S BANK/SCUSD | OFFICE DEPOT | GOLDEN EMPIRE | 01 | 2,000.00 |

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|-------------|------------------|---|---------------------------------|----|-----------|
| CHB14-00040 | RAY MORGAN/SCUSD | CANON COPIER 2014 | BG CHACON ACADEMY | 09 | 4,000.00 |
| CHB14-00041 | U S BANK/SCUSD | OFFICE DEPOT CENTRAL STAFF AND SUPPORT | SPECIAL EDUCATION DEPARTMENT | 01 | 11,000.00 |
| | | | | | 0.500.00 |

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|-----------|-------------|-------------|----------|------|----------------|
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CUSTODIAL SUPPLIES

PROFESSIONS HIGH SCHOOL

Includes 06/15/2013 - 07/14/2013

PO

Account

| | | | | | |
|-------------|------------------|------------------------------------|-------------------------------|----|----------|
| CHB14-00085 | RAY MORGAN/SCUSD | ROSA PARKS COPIER RENTAL 2013-2014 | INTEGRATED COMMUNITY SERVICES | 01 | 2,500.00 |
| CHB14-00086 | RAY MORGAN/SCUSD | PHILLIPS COPIER RENTAL 2013-2014 | INTEGRATED COMMUNITY SERVICES | 01 | 2,500.00 |
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| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
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| 01044 00105 | U.S. BANK/SCUSD | OFFICE DEPOT/FIRST | CHILD DEVELOPMENT | 12 | 15,000.00 |
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SUPPLIES

PROGRAMS

| PO | Vendor Name | Description | Location | Fund | Account |
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| 0124-00100 | U.S. BANK/CALIF | CUSTOMER SERVICE | HEMLOCK | 44 | 80,000.00 |
|------------|-----------------|------------------|---------|----|-----------|

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|------------|--|---|--------------------------------|------|----------------|
| CS13-00540 | CROWE HORWATH LLP | ANNUAL AUDITING SERVICES, YEAR ENDED 6/30/13 | ADMINISTRATIVE SERVICES | 01 | 70,500.00 |
| CS13-00541 | GIFTS TO SHARE, INC. | SUMMER AT CITY HALL | RESEARCH & EVALUATION SERVICES | 01 | 1,475.00 |
| CS13-00542 | RAICES DE MI TIERRA | SCHOOL READINESS FAIR 3/16/13 DANCE GROUP | CHILD DEVELOPMENT PROGRAMS | 12 | 200.00 |
| CS13-00543 | MCF CONSTRUCTION SERVICES MATT HEW C. FABIAN | 703-0095/EARL WARREN PORTABLE RELO PROJ//IOR SERV | OPERATIONS SUPPORT SERVICES | 21 | 5,590.00 |
| CS13-00544 | MCF CONSTRUCTION SERVICES MATT HEW C. FABIAN | 703-0269/PACIFIC PORTABLE MOVE//IOR SERVICES | OPERATIONS SUPPORT SERVICES | 21 | 2,795.00 |
| CS13-00545 | COMMUNITY ARCHITECTURE | 704-0363/T JUDAH GP/LANDSCAPING DESIGN SERV | OPERATIONS SUPPORT SERVICES | 25 | 13,046.00 |

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|-----------|-------------|-------------|----------|------|----------------|
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| J14-00001 | RISO PRODUCTS OF SACRAMENTO | RISO SUPPLIES FOR START UP 13/14 | LEONARDO da VINCI ELEMENTARY | 01 | 1,329.13 |
| J14-00002 | CLEAN SOURCE INC | CUSTODIAL SUPPLIES MAY | SAM BRANNIAN MIDDLE | 01 | 370.15 |

FOR FLOORS

SCHOOL

1,000.00

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|-----------|-------------------|---------------------|------------|------|----------------|
| P13-04465 | HEIECK SUPPLY INC | 812-0142/ HOLLYWOOD | FACILITIES | 21 | 3,615.72 |

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|-----------|---------------------|---|---------------------------|----|----------|
| P13-04466 | HEIECK SUPPLY INC | 812-0108/ EI BAKER RCVG SCHOOL MATERIALS | FACILITIES MAINTENANCE | 21 | 7,085.29 |
| P13-04467 | CULVER ARMATURE AND | 812-0420/ MATERIALS | FACILITIES | 21 | 1,163.12 |

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| P13-04468 | SAENZ LANDSCAPE CONSTRUCTION | SCHOOL 700-0111 / J MORSE WATER | OPERATIONS SUPPORT SERVICES | 21 | 3,875.00 |
|-----------|---------------------------------|------------------------------------|--------------------------------|----|----------|

[REDACTED]

[REDACTED]

012 04496- REPRODUCTION SUPPLIES 042 6000/JVAC MATERIALS FACILITIES 24 3,077.61

Includes 06/15/2013 - 07/14/2013

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| P13-04506 | SIGNATURE REPROGRAPHICS | 703-0146/I COHEN DAYLIGHTING-PLAN REPRODUCTION | OPERATIONS SUPPORT SERVICES | 25 | 202.37 |
| P13-04507 | NEWTON DISTRIBUTING CO INC | 700-0379-GP/HAND DRYER INSTALL AT WILLIAM LAND | OPERATIONS SUPPORT SERVICES | 25 | 2,456.00 |
| P13-04508 | SACRAMENTO COUNTY | SCOE PROFESSIONAL | ABRAHAM LINCOLN | 01 | 3,850.00 |

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|-----------|-------------------------|--|---------------------------|----|-----------|
| P13-04509 | SERVICES PACE SUPPLY | 813-0822/SUMMER WORK MATERIALS, VARIOUS SITES | FACILITIES MAINTENANCE | 21 | 10,951.94 |
| P13-04510 | CLARK SECURITY | 813-0822/SUMMER WORK | FACILITIES | 21 | 10,834.77 |

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|-----------|-------------|-------------|----------|------|----------------|
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| P13-04526 | S & K THEATRICAL DRAPERIES INC | 812-0095/ MTRL'S NEEDED FOR E WARREN RCVG SCHOOL | FACILITIES MAINTENANCE | 21 | 514.83 |
| P13-04527 | LINMOORE FENCING & | 812-0520 W JOHNSON D/B | FACILITIES | 21 | 12,926.00 |

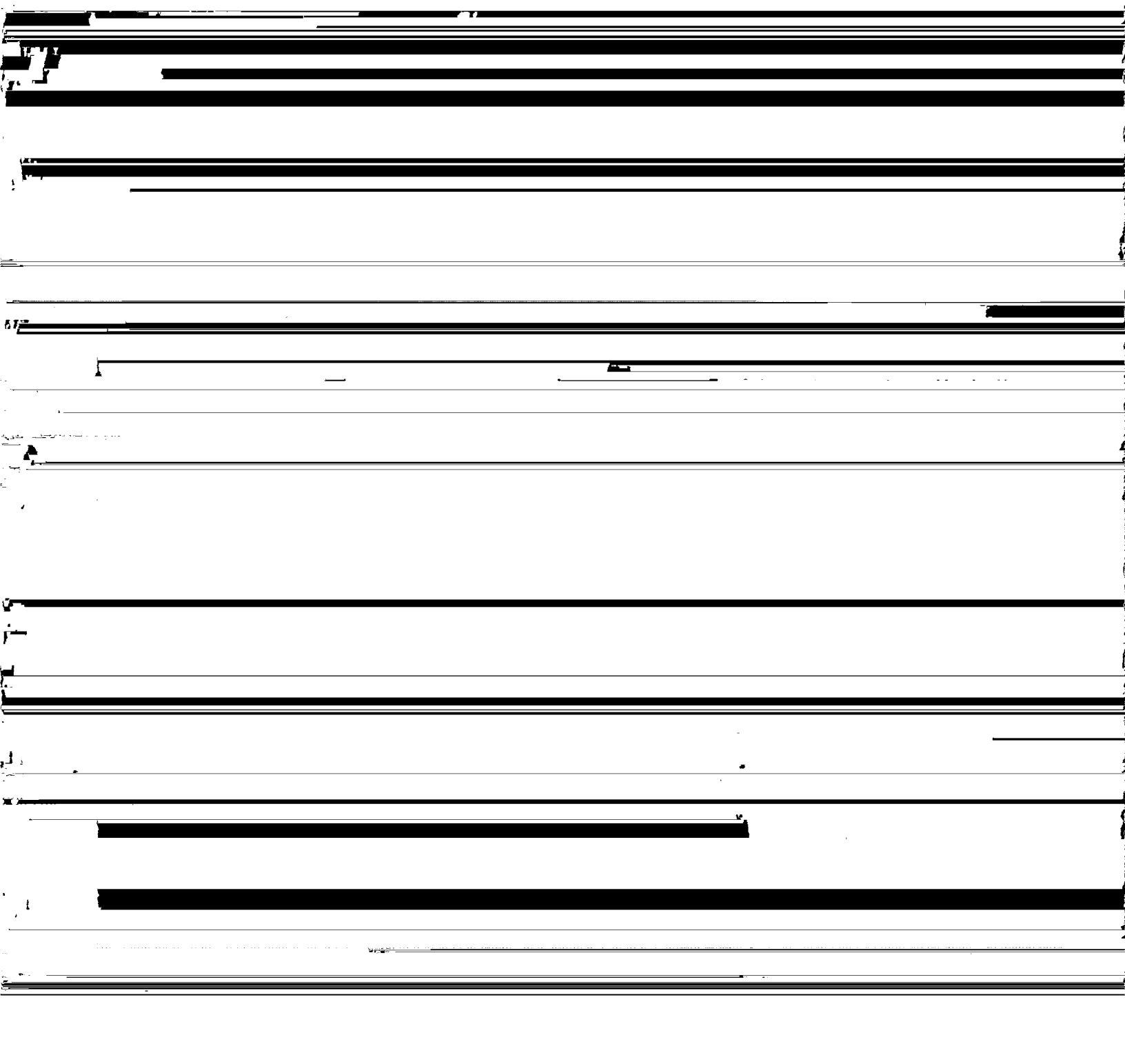
| | | | | | |
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| P13-04528 | CONRUCTION REFRIGERATION SUPPLIES DIST IN | GATES 813/HVAC MATERIALS FOR SUMMER PROJECTS | MAINTENANCE FACILITIES MAINTENANCE | 21 | 3,876.90 |
| P13-04529 | A & P FLOOR CO INC | 813-0822/ MATERIALS FOR SUMMER WORK | FACILITIES MAINTENANCE | 21 | 6,588.90 |
| P13-04504 | OFFICE DEPOT/EASTMAN | 813-0822 MATERIALS | FACILITIES | 21 | 250.99 |

ACCT #80 574020

NEEDED FOR SUMMER

MAINTENANCE

| | | | | | |
|-----------|------------------------------|--|-----------------------------|----|--------|
| P13-04532 | SAENZ LANDSCAPE CONSTRUCTION | WORK @ SERNA 801-0807/P HEARST PORTABLE MOVE | OPERATIONS SUPPORT SERVICES | 21 | 375.00 |
|-----------|------------------------------|--|-----------------------------|----|--------|



P13-04547

PARKER LANDSCAPE

704-0267-GP/OW ERLEWINE

OPERATIONS

25

6,943.00

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|-----------|----------------------------|--------------------------|---------------------|------|----------------|
| P14-00009 | CALIFORNIA PROPERTY RECORD | ASSET TAG BARCODE LABELS | PURCHASING SERVICES | 01 | 1,741.45 |

750.70

Includes 06/15/2013 - 07/14/2013

PO

Vouder Memo

Description

Location

Fund

Account

P14-00032

SOCIAL STUDIES SCHOOL
SERVICE

DVD'S FOR SOCIAL STUDIES

ROSEMONT HIGH
SCHOOL

01

322.04

P14-00034

NATIONAL SALES SUPPORT
ROCHESTER 100, INC

NICKYS COMMUNICATOR
FOLDERS

SCHOOL
H.W. HARKNESS
ELEMENTARY

01

702.54

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|--------------|-------------|-------------|----------|------|-------------------|
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| P14-00079 | LABYRINTH LEARNING | INSTRUCTIONAL MAT FOR VOC COURSE | NEW SKILLS & BUSINESS ED. CTR | 11 | 2,628.16 |
| P14-00080 | LEGO EDUCATION | LEGO LEAGUE ROBOTIC SETS AND TEAM REGISTRATION | ALBERT EINSTEIN MIDDLE SCHOOL | 01 | 1,569.75 |
| P14-00081 | SOLIGHT LLC | 801-0822 / PORTABLE SOLAR LIGHT TOWERS | FACILITIES MAINTENANCE | 01 | 14,122.63 |
| | | | | 21 | 14,122.62 |
| P14-00082 | FOLLETT EDUCATIONAL SERVICES | ELD - CLASSROOM SUPP. BOOKS | LUTHER BURBANK HIGH SCHOOL | 01 | 987.46 |

Includes 06/15/2013 - 07/14/2013

| PO Number | Vendor Name | Description | Location | Fund | Account Amount |
|------------|---------------------------------|--------------------------------|------------------------------|------|----------------|
| TB14-00015 | FOLLETT EDUCATIONAL SERVICES | 7-8 Science and High School | CURRICULUM & PROF DEVELOP | 01 | 12,017.61 |
| TB14-00016 | MCDUGAL LITTELL | Statistics Textbooks & Teacher | CURRICULUM & PROF | 01 | 6,614.45 |
| TB14-00017 | CURRICULUM ASSOCIATES LLC | CA STANDARDS | BOWLING GREEN ELEMENTARY | 09 | 3,637.75 |
| TB14-00021 | HOUGHTON MIFFLIN HARCOURT | MATHBOOKS FOR SCHOOL | BOWLING GREEN ELEMENTARY | 09 | 8,811.47 |
| TB14-00022 | FOLLETT EDUCATIONAL | Secondary Textbooks | CURRICULUM & PROF | 01 | 6,146.12 |

SERVICES

DEVELOP

Includes 06/15/2013 - 07/14/2013

PO Changes

| | New PO Amount | Object | Description | Change Amount |
|-----------|---------------|---------|---|---------------|
| B13-00061 | 11,126.22 | 01-5540 | General Fund/Waste Removal | 127.00 |
| B13-00069 | 17,346.47 | 01-4320 | General Fund/Non-Instructional Materials/Su | 450.00 |

| | | | | |
|-----------|-----------|---------|---|----------|
| B13-00117 | 20,225.90 | 01-4320 | General Fund/Non-Instructional Materials/Su | 1,725.90 |
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06/15/2010 07/14/2010

PO Changes (continued)

| New PO Amount | Fund/ Object | Description | Change Amount |
|---------------|-----------------|-------------|---------------|
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|-----------|-----------|---------|---|----------|
| B13-00658 | 6,151.00 | 01-4320 | General Fund/Non-Instructional Materials/Su | 651.00 |
| B13-00686 | 4,566.84 | 01-4320 | General Fund/Non-Instructional Materials/Su | 567.00 |
| B13-00745 | 13,000.00 | 01-5800 | General Fund/Other Contractual Expenses | 5,000.00 |



Date: August 1, 2013
To: Jonathan P. Raymond, Superintendent
From: Ken A. Forrest, Chief Business Officer
Subject: REPORT ON CONTRACTS WITHIN THE
EXPENDITURE LIMITATIONS SPECIFIED IN PCC
20111

The following contracts were issued May 1, 2013 through June 30, 2013

SERVICE AGREEMENTS

| REGISTER NO. | VENDOR | DESCRIPTION | AMOUNT |
|--------------|---------------------------|--|---|
| SA13-00294 | HMR Architects | 1/30/13 - completion of services. Architectural services for portable relocations and improvements at Alice Birney K-8 school. | \$64,130 Measure Q Funds |
| SA13-00315 | The HLA Group | 3/1/13 - completion of services. Landscape architectural services for irrigation and landscape project at John Sloat Elementary School. | \$9,960 Green School Redevelopment Funds |
| SA13-00522 | Parsons Brinckerhoff | 3/1/13 - 8/31/14: Design and construction services for the G.W. Carver High School Rain Water Harvesting System. | \$56,073 Green School Redevelopment Funds |
| SA13-00578 | Community Architecture | 4/25/13 - completion of services. Architectural services for portable relocations at Rosa Parks K-8 School. | \$43,329 Measure Q Funds |
| SA13-00579 | Community Architecture | 4/25/13 - completion of services. Architectural services for portable relocations at Earl Warren Elementary School. | \$45,551 Measure Q Funds |

