



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.2

Meeting Date : December 19, 2013

Subject: Head Start/Early Head Start Reports

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Segment/ Department : Academic Office/Child Development

Recommendation : None

Background/Rationale :

The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

Financial Considerations : N/A

Documents Attached:

- Attachment 1: Head Start/Early Head Start Monthly Report Summary
- Attachment 2: Child Development Fiscal Report - Head Start Basic
- Attachment 3: Child Development Fiscal Report - Head Start Training & Technical Assistance
- Attachment 4: Child Development Fiscal Report – Early Head Start Basic
- Attachment 5: Child Development Fiscal Report – Early Head Start Training & Technical Assistance

Estimated Time of Presentation : N/A

Submitted by: Olivine Roberts, Chief Academic Officer
Wanda Roundtree, Interim Director-Child
Development

Approved by: Sara Noguchi, Ed.D, Interim Superintendent

Attachment 1
Head Start / Early Head Start
Monthly Report Summary

December, 2013

Budget Reports

Budget Reports for November 2013

Attachment 2

Month
Delegate:
Remit to address:

D

I

II

P

A

A. Forrest
Business

File: R5210.13

HEAD S
Funded



Attachment 4

CHILD DEV
F

Month: November 1 - November 30, 2013
Delegate: SACRAMENTO CITY UNIFIED SCHOOL D
Remit to address: GENERAL ACCOUNTING DEPARTMENT
5735 47TH AVENUE
SACRAMENTO, CA 95824

- Personnel
- Fringe Benefits
- Occupancy
- Staff Travel
- Supplies
- Other
- Indirect Costs
- I. TOTAL ADMINISTRATION
- NON-FEDERAL ADMINISTRATION *
- TOTAL FED & NON-FED ADMIN
- a. Personnel**
- b. Fringe Benefits**
- c. Travel
- d. Equipment
- e. Supplies
- f. Contractual
- g. Construction
- h. Other
- Indirect 2.67%
- II TOTAL PROGRAM
- NON-FEDERAL PROGRAM
- TOTAL SEIA COSTS (I + II)

A. Forrest
Business Officer - Authorized