

# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.11

**Meeting Date:** February 7, 2019

**Subject:** Approve Minutes of the January 3, 2019 and January 17, 2019  
Board of Education Meetings

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the January 17, 2019 Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the January 3, 2019 Board of Education Regular Meeting

**Sacramento City Unified School District**  
**BOARD OF EDUCATION**  
**BOARD RETREAT/SPECIAL MEETING**

**Board of Education Members**

*Jessie Ryan, President (Trustee Area 7)*

*Darrel Woo, Vice President (Trustee Area 6)*

*Michael Minnick, 2<sup>nd</sup> Vice President (Trustee Area 4)*



our data application and identification system. This work has resulted in a database launch that I think is a model. We have received a lot of requests in how we laid this out. The Database now allows us to track the attendance, behavior and academic achievement of our students. These are the three main ingredients of seeing which students are at risk of dropping out. We can now track this on a daily basis and as you can see, red is not a good marker and green being a good marker. This allows staff to follow up with students, and then they have to enter the intervention they have provided as well. This is important not only because we are catching out students the moment they start becoming more at risk, but staff are now also more aware of what each department is doing to help a given student so effort and services are not duplicated. This has resulted in first responder protocols and those protocols identify who is responsible for that student in a given area. Unfortunately, we do not have enough staff to deploy for the number of students in the red zone in any of the given three areas.

Superintendent Aguilar—here is another business process. Business processes are part of our Theory of Action because they are not easy to do if done properly. For example, the next Superintendent that comes in far down the road is not going to say that it is okay to duplicate services so therefore we can get rid of this business process. And this process goes right to the CGSC's SpEd audit in relation to our IEP referral and management process.

Elliot Lopez—what you are looking at now is a snippet of a business process that has been collaboratively developed with the SpEd department who were more than willing to create new and more effective workflows in relation to the SpEd Audit. First, we had to redefine the goals and roles of the SpEd dept. We have identified the requirements under education codes for the service we must provide our families, identify which data we needed to start collecting in order to monitor the status of staff progress toward meeting those requirements, and make sure the department becomes aware of any delays before it becomes too late and potentially a legal liability, and lastly to ensure we are reaching a top-tier of service provided to our students and families.

Superintendent Aguilar—this effort is requiring a shift in our philosophy. For example, we notify someone that a 10-day deadline is coming up rather than letting them know that an IEP deadline is coming up. The expectation then becomes that we miss fewer deadlines. To Elliot's point, this has required buy-in from SpEd department to completely readjust the way they do business, and they have been eager to do so. I am sure our SpEd team would be thrilled to come before you soon to explain how this is done differently, and we can produce data to show we are not missing many IEPs for example.

Member Pritchett—I am glad we are thinking and acting globally within the system. However, I'm still wondering what we are doing to address the issues of a teacher possibly not following the IEP?

Elliot Lopez—the entire process I just described has been mapped out to include the entire 365-day process. Currently, we are focused on addressing the higher-level needs of the system before we are able to begin moving more granular. However, the working team checks in on a weekly basis in order to realize ongoing progress on efforts in this area and to continue refining the system based on needs. TJ-3(urhn Q(n u-2(ng)( f)3oi. H

Terri Ryland—Under AB 1200, which came into existence after the Richmond School District bankruptcy, which was so horrific that the District actually changed its name. There was no interim reports or County oversight before AB 1200. For today I am going to more narrowly focus on just the state loan process under AB 1200 rather than focus on it in its entirety because it is so huge.

Terri Ryland—the trigger for emergency apportionment is cash insolvency. You become cash insolvent



case. The debt repayment going forward under the newer structure is very structured where payments have to be made on a specific date on a regular basis for no less than 20 years. Vallejo works around this by setting aside and accruing the payment amounts early and leaving that money untouched for future payments.

Terri Ryland—historically, FCMAT would work through the COE when invited. Under the budget act they will now offer more proactive services and will be automatically engaged under certain conditions such as a disapproved budget.

Superintendent Aguilar—Why don't we pause here. I know you are all interested in key dates and milestones that need to be reached going forward. I would like to give you all 5-7 minutes to review the next couple of slides independently that outline the timeline moving forward. Afterwards we can pull together and see if you may have any questions if you wish, but I look to you and President Ryan if you would like to receive the information in a different way.

President Ryan—I want to be mindful of the heavy amount of information we all have received and are processing, and I know we have received some of this information through various readings we have all done independently. I am open to the Board's suggestion on whether or not it makes sense for the BOE to look over the timeline slides for the next few minutes, or continue to have Terri to walk us through it.

Member Woo—may I suggest that we quickly hit on dates where the Board will have to make decisions?







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seem to have any standardized assessment way to determine if they are going until they are going into fourth that seems to be a big problem.

### **8.3 Bond Oversight Committee Annual Report 2017 (Cathy Allen)**

Cathy Allen, Chief Operations Officer along with the Watanabe Chair of Chief Bond Committee and members Alex Visaya and Brian Hill presented this item for information.

Public Comment:  
Angie Sutherland

Board Comment:  
None

### **9.0 CONSENT AGENDA**

Generally routine items are approved by one motion without discussion. The Superintendent may refer an item to be pulled from the consent agenda and voted upon separately.

#### **9.1 Items Subject or Not Subject to Closed Session:**

- 9.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)**
- 9.1b Approve Personnel Transactions 1/17/19 (Cancy McArn)**
- 9.1c Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of November 2018 and December 2018 (Dr. John Quinto)**
- 9.1d Approve Donations to the District for the Period of November 1-December 31, 2018 (Dr. John Quinto)**
- 9.1e Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Sacramento City Unified School District on November 16, 2018 (Dr. John Quinto)**
- 9.1f Approve Waiver Request and Affidavit- Request for Allowance of Attendance Due to Emergency Conditions at Bowling Green Chacon, Bowling Green McCoy, George Washington Carver, New Joseph Bonnheim, Sacramento New Technology and The Met Sacramento on November 16, 2018 (Dr. John Quinto)**
- 9.1g Approve C.K. McClatchy High School Field Trip to Las Vegas, Nevada February 1-4, 2019 (Dr. Iris Taylor and Chad Sweitzer)**
- 9.1h Approve Rosemont High School Field Trip to Las Vegas, Nevada February 1-5, 2019 (Dr. Iris**

**9.1n Approve Minutes of the December 6, 2018 and December 13, 2018 Board of Education Meetings  
(Jorge A. Aguilar)**

Member Pritchett motion to approve  
Vice President Wood 2  
Student preferential vote  
Board unanimous

**10 0 COMMUNICATIONS**

**10.1 Employee Organization Reports:**

*fSCTA* – David Fisher

*fSEIU* – N/A

*fTCS* – N/A

*fTeamsters* – N/A

*fUPE* – N/A

**10.2 District Parent Advisory Committees:**

*fCommunity Advisory Committee* – Kenya Martinez

*fDistrict English Learner Advisory Committee* – N/A

*fLocal Control Accountability Plan/Parent Advisory Committee* – Frank DeYoung

**10.3 Superintendent's Report (Jorge A. Aguilar)**

Took a moment to honor William Hendricks, Technology Support Specialist, who passed away during Break on December 27<sup>th</sup>. Many remember William, he was the first person that answered phone calls were technology issues. He was a very kind individual, that made him popular and respected in our District for nearly twenty years. He recently selected as one of our Classified Champions Schools for 2018. Far more than just one of our standout employees, he was a very decent human being, a loving husband to Cathy and an incredible father to his young children Anya and Corbett. The past few weeks with him have been very difficult for us. He was loved by all and his passing has deeply impacted us. We will keep our thoughts for him. There will be a celebration of his life on February 19<sup>th</sup> from 1:00-4:00 p.m. at Mission Oaks Community Center in Carmichael. A college fund has been set up for William's two children. Please contact the Communication Officer if you would like information. Moment of silence to remember our friend and colleague William Hendricks and we will also close in his honor. (Moment) of silence  
Also wants to thank in advance our principals, staff, teachers who plan to participate in upcoming activities remembering and honoring Dr. Martin Luther King and his legacy.





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