



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1g

**Meeting Date:** September 21, 2017

**Subject:** Approve Alice Birney Waldorf Field Trip to Ashland, Oregon from  
October 9 - 12, 2017

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** Approve Alice Birney Waldorf Field Trip to Ashland, Oregon from  
October 9, 2017 – October 12, 2017.

**Background/Rationale:** On October 9, 2017 – October 12, 2017, students from Alice  
Birney Waldorf will travel by vehicles to Ashland, Oregon to study Shakespeare and  
Renaissance Literature.

**Financial Considerations:** There is no cost to the District. Expenses are being  
covered by class fundraising and parent contributions.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out-of-State field trip documents

**Estimated Time of Presentation:** N/A

**Submitted by:** Lisa Allen, Deputy Superintendent

Tu Carroz, Instructional Assistant Superintendent

**Approved by:** Jorge A. Aguilar, Superintendent

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip.  
School Name Alice Birney Public Waldorf EK-8 Date 8/18/17

Teacher's Name Susan Balladares Room # 22 Telephone # 395-4510  
Fax # 433-5589

Field Trip Destin Sou Festival Ashland

Local (50 mile radius)  Out of Town (Beyond 50 mile radius)  Out of State

[Redacted content]

Out-of-State/Country  Involving Swimming or Wading  Unusual Activities

Route I-5 North to Ashland

Field Trip Description of Activity Shakespeare Theater Literature studies  
[Redacted content]



TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Request to Attend:

- Conference/Workshop
- Class Field Trip
- Business Meeting

Purpose for Attending:

- Professional Development
- Class Field Trip
- Continued Education Credits Earned

Instruction : This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state.

REQ N/A

School/Department Blmey Public WaldorfK School

Date Aug 15, 2017

Date(s) of Event 10/9/17-10/12/17

Location Ashland, OR;

Purpose of Trip (Classroom) Class Field Trip to Shakespeare Festival in Ashland, OR

Applicant

Classroom Teacher, 6th grade

No

\*\*IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770

Additional Attendees Attached

District cost for all attendees

N/A

0.00

Cabinet

commitment our study of Shakespeare and Renaissance literature. This is a classroom field

needed. NO Substitute are to be requested. All costs will be covered by the district.