

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item# 10.4

Meeting Date: August 1, 2019

Subject: Approve the Declaration of Need for Fully Qualified Educators for the
2019-2020 School Year



Board of Education Executive Summary

Human Resource Services

Declaration of Need for Fully Qualified Educators for the 2018-2019 School Year

August 1, 2019



I. Overview/History of Department or Program

Title 5 of the California Code of Regulations requires school districts to submit to the California Commission on Teacher Credentialing (CCTC) an annual Declaration of Need for Fully Qualified Educators. The Declaration of Need for Fully Qualified Educators will enable the District to request for CLAD, BCLAD, Resource Specialist, Librarian Services, Limited Assignment Permits for Multiple, Single Subject or Special Education Emergency Permits.

In 2001, the Office of Administrative Law (OAL) permanently approved amendments to the California Code of Regulations, Title 5, Section 80027, Declaration of Need for Fully Qualified Educators. The regulations make a number of changes to the requirements for the Limited Assignment Multiple or Single Subject Teaching Permits.

II. Driving Governance:

Title 5 California Code of Regulations, Section 80026 pertaining to the General Education Limited Assignment Multiple or Single Subject Teaching Permits. Submission of a Declaration of Need for Fully Qualified Educators by the employing agency shall be a prerequisite to the issuance of any emergency permit and/or limited assignment permit for that agency. Section 80027 - Limited Assignment Multiple or Single Subject Teaching Permits and Section 80027.1 - Special Education Limited Assignment Teaching Permits.

III. Budget: N/A

IV. Goals, Objectives and Measures:

The District must submit an annual Declaration of Need for Fully Qualified Educators based on the previous year's actual needs and projections of enrollment. The Declaration of Need for Fully Qualified Educators must be sent to CCTC prior to requesting the issuance of any emergency permit and/or limited assignment permit for the District.

V. Major Initiatives:

The Declaration of Need for Fully Qualified Educators must include the following information; 1) Estimated need shall include the title and number of each type of emergency permit and limited assignment permit which the District estimates based on previous year actual needs and projections of enrollment; 2) Efforts to recruit certificated personnel shall include a brief description of efforts that the District has undertaken to locate and recruit individuals who hold the needed credentials; 3) Efforts to establish alternative training options shall include the

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identification of the institutions of higher learning who have co-sponsored internship programs, information relative to the District's participation in a pre-internship program, the District's intention to consider developing a "plan to develop fully qualified educators" in cooperation with other districts, a stipulation of insufficient suitable applicants, and adoption of the declaration by the Governing Board.

VI. Results:

The District's estimated need for the 2019-20 school year is as follows:

| | |
|------------------------------------|----------|
| <u>Emergency Permit:</u> | <u>#</u> |
| CLAD | 33 |
| Bilingual Authorization | 4 |
| Resource Specialist | 6 |
| Teacher Librarian Services | 3 |
| | |
| <u>Limited Assignment Permits:</u> | <u>#</u> |
| Multiple Subject | 5 |
| Single Subject | 25 |
| Special Education | 6 |
| | |
| Total All: | 82 |

VII. Lessons Learned/Next Steps:

Approve the Declaration of Need for Fully Qualified Educators – 2019-20 School Year.

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year _____

Revised Declaration of Need for year _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District _____ District CDS Code _____

Name of County _____ County CDS Code _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a diligent effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ___/___/___ certifying that there is an insufficient number of qualified persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda and the declaration did NOT appear as part of a consent calendar.

f

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NP, specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) on the attached form.

The declaration shall remain in force until June 30, _____.

f Enclose a copy of the public announcement
Submitted by Superintendent, Director, or Designee:

| | | |
|--------------------------|---------------------------|----------------|
| _____ Name | _____ Signature | _____ Title |
| _____ Fax Number | _____ Telephone Number | _____ Date |
| _____ Mailing Address | | |
| _____ EMail Address | | |

f This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

TYPE OF LIMITED ASSIGNMENT PERMIT