



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1j

**Meeting Date:** February 15, 2018

**Subject:** Approve Sutter Middle School Field Trip to Washington D.C.,  
March 22-27, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
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Washington, D. C. from March 22, 2018 to March 27, 2018.

**Background/Rationale:** On March 22, 2018 a group of 42 students, three parent chaperones and two teacher chaperones from Sutter Middle School will travel via commercial airline to Washington D.C. This trip will give students hands on experiences as a culminating study of 8<sup>th</sup> grade history. Builds on the core values of achievement to help students build a better understanding of concepts learned. Also addresses key issues towards tolerance through Holocaust and African-American Smithsonian museums.

**Financial Considerations:** No cost to the district.

**LCAP Goal(s):** College and Career Ready Students

**Documents Attached:**

1. Out of State Field Trip Documents

<p><b>Estimated Time of Presentation:</b> N/A</p> <p><b>Submitted by:</b> Iris Taylor, Chief Academic Officer Mary Hardin Young, Instructional Assistant Superintendent</p> <p><b>Approved by:</b> Jorge Aguilar, Superintendent</p>
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Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip. See reference distribution section for details concerning each type of trip

School Name Sutter Middle School

Date 1/9/2018

Teacher's Name \_\_\_\_\_

Room # 116 Telephone #395-5370

Fax # 264-3436

Field Trip Destination Washington DC, Williamsburg, Gettysburg

In-City (50 mile radius)  Out of Town (Beyond 50 mile radius)  Overnight

Out-of-State/Country  Involving Swimming or Wading  Unusual Activities  
Route Commercial airline and commercial bus

[Redacted content]

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

Sutter Middle School  
School Name

01 09 2018

Teacher's Na

Washington DC, Williamsburg, Gettysburg

[Redacted content]

2/2/18

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

**Instructions:** This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip. **60 days** if out of state.

Request to Attend:

Purpose for Attending:

Professional Development

does this activity give students, attendees, staff,

1/24/18

Business Meeting

Continued Education Credits Earned

REQ

School/Department Sutter Middle School

2/2/18  
Date

Date 1/23/2018