

# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1h

**Meeting Date:** February 15, 2018

**Subject:** Approve Albert Einstein Middle School Field Trip to Washington D.C.,  
March 19-23, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** Approve Albert Einstein Middle School Field Trip to Washington, D. C. from March 19, 2018 to March 23, 2018.

**Background/Rationale:** On March 19, 2018 a group of 22 students and three teacher chaperones from Einstein Middle School will travel via commercial airline to Washington D.C. They will explore the nation's most important historic sites and experience first-hand what they have been learning in school.

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip, See reference distribution section for details concerning each type of trip

School Alburt Einstein Middle School Date December 12, 2017  
 # 916-555-8878  
 in  
 Date 2-1-10

Amie Leas

Fax #

Field Trip Destination

DC

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- 4.
- 5.

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Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name **ALBERT EINSTEIN**

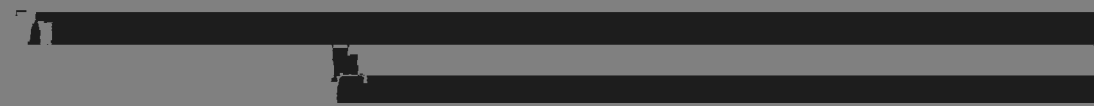
Teacher's Name **ANNA RUGGIERO** Room # **67** Telephone # **395-5310**

Field Trip Destination **WASHINGTON DC**



**EXPLORE THE NATIONAL CAPITAL. GUIDED TOUR  
WILL INCLUDE WALL MONUMENT, WHITE HOUSE, CONGRESS  
FORD'S THEATER, 9/11 MEMORIAL SITE AND OTHERS**

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of parent waiver to Risk Management for review before signing. Attach detailed



TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be completed and received in Accounts payable at least 15 business days prior to departure.

Request to Attend:

Conference/Workshop

Purpose for Attending:

Professional Development

Business Meeting

Continued Education Credits Earned

REQ #

School/Department ALBERT EINSTEIN MIDDLE SCHOOL

Date 1/17/18

Date(s) of Event MARCH 19-23, 2018

Location WASHINGTON, DC

Purpose\* HAVE BEEN LEARNING IN SCHOOL.

\*What does this activity give students, attendees, staff.

How does this activity align with the District's strategic plan?

OPPORTUNITIES FOR HIGH QUALITY LEARNING