

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

Agenda Item .1g

Meeting Date : April 6, 2017

Subject : Approve Sacramento New Technology High School Field Trip to Reno, Nevada on April 19, 2017

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

Division : Deputy Superintendent

Recommendation : Approve Sacramento New Technology High School Field Trip to Reno, Nevada on April 19, 2017.

Background/Rationale : On April 19, 2017, students from Sacramento New Technology High School will travel by charter bus to Reno, Nevada to tour Sierra College and the University of Nevada.

Financial Considerations : Expenses are paid by the College Readiness Block Grant.

LCAP Goal(s) : College and Career Ready Students

Documents Attached:

1. Out-of-state field trip documents

Estimated Time of Presentation : N/A Submitted by: Lisa Allen, Deputy Superintendent Tu Carroz, Area Assistant Superintendent Approved by : Jose L. Banda, Superintendent
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Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip. See reference distribution section for details concerning each type of trip.

[Redacted content]

Teacher Name \_\_\_\_\_ Room # \_\_\_\_\_ Telephone # 916-525-4

[Redacted content]

Field Trip Destin \_\_\_\_\_ Sierra \_\_\_\_\_ & \_\_\_\_\_ of Nevada, Reno \_\_\_\_\_ Fax # 433-2840

Local (50-mile radius)  Out of Town (Beyond 50-mile radius)  Overnight

[Redacted content]

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state.

Request to Attend:

Conference/Workshop

Business Meeting

Purpose for Attending:

Professional Development

Continued Education Credits Earned

REQ V17-04577

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Daria Beard

Date(s) of Event April 19, 2017

Location Reno, NV  
Date 3/17/17

Event Title (attach brochure) 2017 College Tour Day

of various sizes and locations. Students will also learn about the programs

Purpose\*

How does this travel align with the District's strategic pathway to college readiness

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name Sacramento New Technology High School 1/19/2017  
Teacher's Name Durh Room # \_\_\_\_\_ Telephone # 395-52  
Field Trip Destination Sierra College & University of Nevada, Reno  
Reason for travel 017 College Tour Day

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

N/A

Attach a detailed itinerary for each day: see attachment  
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Teacher

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