



# Request for Qualifications and Proposals Lease/Leaseback Construction Services

## John F. Kennedy Wing HVAC Replacement Project

Proposals Due April 18, 2022 by 10:00 a.m.

Mandatory Meeting: April 6, 2022 at 10:00 a.m.

Sacramento City Unified School District

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APPENDIX A PROJECT DESCRIPTION  
APPENDIX B FORM OF AGREEMENT  
APPENDIX C NONCOLLUSION DECLARATION  
APPENDIX D IRAN CONTRACTING ACT CERTIFICATION  
APPENDIX E ALLOWABLE GENERAL CONDITION COSTS  
FACILITIES LEASE  
FACILITIES LEASE EXHIBIT A INCLUDING EXHIBIT D  
SITE LEASE  
CONTRACT DOCUMENTS  
DISCLOSURE OF LOBBYING ACTIVITIES FORM  
FEE PROPOSAL

















RFQ/P Packets. Respondents that fail to attend the mandatory informational meeting, in its entirety, shall be ineligible for responding to this RFQ/P.

**VI. SUBMITTAL FORMAT**

**A. Format**

Material must be in 8½ x 11 inch format with font no less than 11 point font size. The RFQ/P Packets shall

- a. Z •%o } v v š [ • v u X
- b. Address, include any branch office address and point of contact.
- c. Telephone number.
- d. Facsimile number.
- e. E-Mail address.
- f. Identify team.
- g. Clearly identify the individual(s) who are authorized to speak for the Respondent during the evaluation process.
- h. And, the following statement:



- i. Exact name of license holder on file
- ii. License Classification
- iii. License Number
- iv. Date Issued
- v. Expiration Date
- vi. Whether license has been suspended or revoked in the past five (5) years. If so, explain.

- i. Provide signatory status.
- j. Location of nearest local office and main office, if different.
- k. Provide list of all coverages.
- l. Provide Non-Collusion Declaration. (APPENDIX 1.)
- m. Provide Iran Contracting Act Certification. (APPENDIX 2.)

**6. TAB 6 Methods and Strategic Plan**

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- a. Respondent shall describe the general functions required. Respondent may identify additional necessary tasks and discuss these in proposed method to accomplish the work.
- b. How Respondent plans to incorporate skilled and trained workforce into the Project.
- c. How Respondent plans to incorporate local subcontracting teams into the Project.
- d. How Respondent plans to incorporate construction means and methods into the Project.
- e. Proposed cost for completing preconstruction services for the Project for which the Proposal is being submitted.
- f. Detailed discussion of costs related to fees, general conditions, insurance, supervision, and management of the construction portion of the scope of work.

Emphasis will be given to the methods and strategic plan as they relate to preconstruction services and how the preconstruction services will transition into the construction services.

**7. TAB 7 t Prior Relevant Experience**

- i. Discussion of claims, demands, and/or litigation arising from the project and involving the Respondent, and resolution of the same. (2 Points)
- j. Include examples of other similar project assignments on the part of the Respondent.
- k. Not Used

**7.2** List projects Respondent has successfully completed that had some or all of the following obstacles, including the creative solutions from the Respondent on how these obstacles were overcome: (7 Points)

- a. A very aggressive schedule.
- b. Significant budgetary restrictions.
- c. Be prepared to expand upon what you did to accommodate:
  - i. The complexity of the project;
  - ii. The needs of the clients;
  - iii. Minimizing inconvenience; and
  - iv. Maximizing safety.

**8. TAB 8 Contracting History**

If any of the following have occurred, please describe in detail the circumstances of each occurrence: (3 Points)

- a. Failure to enter into a contract or professional services agreement once selected.
- b. Withdrawal of a proposal or bid as a result of an error.
- c. Termination or failure to complete a contract.
- d. Debarment by any municipal, county, state, federal, or local agency.
- e. Involvement in litigation, arbitration, or mediation, whether concluded or ongoing.
- f. Conviction of the Respondent or its principals for violating any state or federal antitrust laws by bid or proposal rigging, collusion, or restrictive competition between bidders or proposers, or violation of any other federal or state law related to bidding or performance of services.
- g. Knowing concealment of any deficiency in the performance of a prior contract.











**B. District Investigations**

The District may perform investigations of proposing parties that extend beyond contacting the references identified in the proposals.

**C. Selection Process**

RFQ/P Packets shall be evaluated and the Project awarded in the following manner:

1. All proposals received shall be reviewed to determine those that meet the format requirements and the standards specified in ~~RFQ~~.
2. District shall evaluate the qualifications of the Respondents based solely upon the adopted criteria and evaluation methodology, and shall assign a best value score to each proposal. Once the evaluation is complete, all responsive proposals shall be ranked from the highest best value to the lowest best value to the District.
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or negotiate requested revisions. Any comments or objections to the form of Agreement not provided in writing before the interview will not be entertained by the District

**E. Final Determination and Award**







## APPENDIX ~~C~~

### IRAN CONTRACTING ACT CERTIFICATION (Public Contract Code Sections 2202 - 2208)

Prior to bidding on or submitting a proposal for a contract for goods or services of \$1,000,000 or more, the bidder/proposer must submit this certification pursuant to Public Contract Code section 2204.

The bidder/proposer must complete ONLY ONE of the following two options. To complete



## **APPENDIX C**

Allowable General Condition Costs  
Construction Phase Scope D





Contractor's Main Office Staff	Direct Cost of the Work	General Conditions	Overhead
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**APPENDIX ~~C~~**

**BYRD ANTI - LOBBYING CERTIFICATION**



INSTRUCTIONS FOR COMPLETION OF SF - LLL, DISCLOSURE OF LOBBYING ACTIVITIES



Fee Proposal

FeeProposal