

DELAC Meeting Minutes  
 Wednesday April 20, 2016  
 6:00PM-7:30PM

Time	Items	Facilitator/Speaker	Notes/Comments
6:00-6:10	Welcome and Introductions	Teresa Hernandez (DELAC President)	x Teresa Hernandez welcomed everyone in attendance.
6:10-6:20	Approval of Minutes	Laura Rios (DELAC Secretary)	x Time was given for all to read the minutes from the last meeting. A parent motioned the minutes to be approved. Another parent seconded the approval of the minutes. The minutes were approved with corrections that Laura Rios was not present at the March 16, 2016 DELAC meeting.
6:20-6:45	Increasing Parent Involvement	Vanessa Gerard Director Multilingual Literacy	<ul style="list-style-type: none"> <li>x A definition of an English Learner was explained as a student whose primary language is not English and is still developing his/her English skills. By law, if their kid already taken the CELDT once, that child is an EL and the status cannot change until the student is reclassified. If a student tested initially fluent in CELDT, then that student is no longer an EL.</li> <li>x ELAC – State mandated that an English Learner Advisory Committee must be established at each school site where there are 2 or more English learners attending. Responsibilities of ELAC includes participating in the school's needs assessments of students, parents, and teachers; advise the principal and school staff on the school's program for ELs; provide input on the most effective ways to ensure regular school attendance; advise the school on the annual language census; and advise the School Site Council on the development of the Single Plan for Student Achievement (SPSA).</li> <li>x Appropriate training and materials will be provided to the percentage of parents of English learners at the school though members can include principal, staff, community members, and parents.</li> <li>x Schools must keep important documents for every ELAC meeting: the sign-in sheet(s), agenda, and minutes of each meeting. A copy of each per each meeting then should be emailed to Multilingual Literacy for district record keeping.</li> <li>x The DELAC representative from the school's ELAC then attends the DELAC to communicate school's needs and concerns and to bring back the district plan for ELs as well as other goals and plans.</li> </ul>
6:45-7:25			<ul style="list-style-type: none"> <li>x A parent asked: "How far can push the school to help educate ELs to learn better English?" Suggestion was given to start a conversation, attend meetings, and build relationships with school staff.</li> </ul>

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Acta de la Reunión del DELAC  
Miércoles 20 de abril de 2016  
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